

For Non-EU/EEA Students and Working Holiday visa holders (AY)

From 1st November 2021 the following procedures will be in place regarding students who are subject to immigration requirements:

- Non EU/EEA students registered on an ILEP programme (25 weeks or more) have permission to remain in Ireland for up to 35 weeks¹.
- The number of weeks' holiday a student can take will depend on the length of a student's course within the 35-week period.
- All holidays must be scheduled and agreed in advance of registration at the GNIB (Garda National Immigration Bureau).
- Students cannot take holidays within the first 8 weeks of their programme.
- Holidays cannot exceed one third of the programme time already elapsed (after 12 weeks you can take a maximum of 4 weeks holiday.)
- Holidays must be for a minimum of 2 consecutive weeks.
- Once a timetable has been submitted to GNIB no changes are permitted.
- No unscheduled breaks will be permitted except in clearly defined special circumstances such as:
 - * Serious illness or serious illness of close family
 - * Close family bereavement
- Please note these are legal requirements.

The nominated UCD ELA staff member for holiday and vacation queries is:

Magda Wasiuta

Email: attendance@ucdela.com

ILEP² document:

e. 'holidays and breaks: No unscheduled breaks will be permissible except in documented cases of illness or close family bereavement. Circumstances where these requests may be considered must be listed and available to the student. The criteria for accepting or refusing a request must be documented and this must include the decision-making process. The name(s) of the responsible person(s) must be documented and publicly available. Student holidays and breaks must comply with the INIS requirements.'

¹ (35 weeks = 25 weeks of study + up to 10 weeks of holiday as per INIS/ ILEP)

² ILEP or *Interim List of Eligible Programmes for Student Immigration Permission* document